

**Allegan District Library
Board of Trustees Meeting
June 18, 2024**

Call to Order: The regular monthly board meeting was called to order by Trustee Buese at 5:58 PM.

Trustees present: Sue Buese, President
Judi McCall, Vice President
Peter Savage, Treasurer
MartyRose McLeod, Secretary
Michael Kiella, Trustee
Jen Conrad, Trustee
Carol Doeringer, Trustee

Also present: Pam Armstrong, Director
Devin Erlandson, Assistant Director
Casey Walle, Administrative Assistant

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda:

Motion: Trustee Kiella moved to accept the agenda as published, Trustee McCall support. All in favor, passed.

Excusing of absences: None.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee McCall moved to accept the Consent Agenda, Trustee Doeringer support. All in favor, passed.

Budget Hearing:

Motion: Trustee Kiella moved to open the Budget Hearing, Trustee Savage support. All in favor, passed.

Notice of Budget Hearing was posted in the newspaper for interested community members. No members of the public were present.

Motion: Trustee McCall moved to close the Budget Hearing, Trustee Kiella support. Roll call vote: Trustee Savage- Aye, Trustee Kiella- Aye, Trustee Doeringer- Aye, Trustee McLeod- Aye, Trustee McCall- Aye, Trustee Conrad- Aye, Trustee Buese- Aye. Motion passed.

Public Comment: None.

Action on Committee Reports:

1. Facilities Committee – July 3 Closure: Trustee McLeod presented the recommendation closing for July 3rd.

Motion: Trustee McLeod moved to close the library for July 3rd, Trustee McCall support. All in favor, passed.

2. Personnel Committee – Group Dental Insurance: Trustee McCall presented the recommendation to add dental insurance for full time employees. Discussion.

Motion: Trustee McCall moved to add group dental insurance, Trustee McLeod support. All in favor, passed.

3. Personnel Committee – Second Reading of Personnel Line Items: Trustee McCall presented the second reading of the personnel line items. Discussion.

4. Budget & Finance Committee – Approval of 2024- 2025 Operating Budget: Trustee Savage presented the 2024-2025 Operating Budget. Discussion.

Motion: Trustee Savage moved to approve the Operating Budget for FY 24-25, Trustee Doeringer support. Roll call vote: Trustee Savage- Aye, Trustee Kiella- Aye, Trustee Doeringer- Aye, Trustee McLeod- Aye, Trustee McCall- Aye, Trustee Conrad- Aye, Trustee Buese- Aye. Motion passed.

5. Budget & Finance Committee – Amend 2023- 2024 Operating Budget: Trustee Savage presented the amendments for the 2023-2024 operating budget. Discussion.

Motion: Trustee Savage moved to approve the amendments to the 2023-2024 operating budget, Trustee Conrad support. Roll call vote: Trustee Savage- Aye, Trustee Kiella- Aye, Trustee Doeringer- Aye, Trustee McLeod- Aye, Trustee McCall- Aye, Trustee Conrad- Aye, Trustee Buese- Aye. Motion passed.

Action on bills to be paid:

Motion: Trustee McCall moved to pay the May bills and payroll in the amount of \$74,027.06, Trustee McLeod support. All in favor, passed.

Communications: None.

Old Business: None.

New Business:

1. L-4209: Trustee Buese presented the L-4029 for approval and signing. Discussion.

Motion: Trustee Kiella moved to approve the L-4029, Trustee Savage support. All in favor, passed.

2. July Board Meeting Time: Trustee Buese presented shifting the July board meeting to an earlier time. Discussion.

Motion: Trustee McLeod moved to change the July board meeting to an 11 AM start time, Trustee Kiella support. All in favor, passed.

Board Member Comments:

Director Armstrong provided an update on the Facilities Coordinator. Trustee McCall inquired about coordinating with the Arts Council on the Chalk the Block effort. Trustee Kiella shared that community members provided positive feedback on the programming that was happening at the library, specifically the children's story time.

Adjournment: Trustee McLeod moved to close the meeting, Trustee McCall support. All in favor, adjourned at 6:35 PM.

Next regular board meeting is July 16, 2024

Casey Walle,
Administrative Assistant